

Tips for completing your Fictitious Firm Name form!

Please read carefully to avoid delays in filing your Fictitious Firm Name Certificate.

- A.** The first line is the name of the owner of the business. This can be a sole proprietor, a corporation, a LLC, a trust, or a general or limited partnership.
- B.** The second line is the mailing address of the business or owner.
- C.** The third line is the name of the business.
- D.** Do not use DBA, AKA, or FKA (Formerly Known As) in front or after the name of your business.
- E.** Your business name cannot include abbreviations of your business name. Abbreviations, hyphens or breaks in the business name may be perceived as two separate businesses and require two filings or may delay your filing. For example, the following are **not** acceptable:

Sally's Fishwalking Service/SFS

Fishwalking by Sally – Sally's Fishwalking Service

- F.** Only original signatures are accepted. Photo copies or stamped signatures are unacceptable. **It is recommended you sign in blue ink.** Remember to include your title after you print or type your name

TIPS: To avoid delays always double check your form before submission. Be sure:

- All applicable lines are complete with titles
- Business name is readable and compliant with NRS
- No use of “white out” or any other such alterations to the form
- Include two copies of your completed signed form. We keep the original form.
- Self-addressed stamped envelope is included
- \$20.00 filing fee is included.

See a sample of a completed Certificate of Business Fictitious Firm Name on the following page.

Certificate of Business: Fictitious Firm Name

Please Select One:

- ☐ New Application
☐ Renewal of existing fictitious firm name

SAMPLE

Please Print or Type

The expiration date for such certificates shall be the last day of the sixtieth month from the date of filing.

The undersigned do/does hereby certify that (A) Sally Service
(Name of individual, corporation, partnership or trust)

with mailing address of (B) 1900 75th Street, Las Vegas, NV, 89888
(Mailing Address for notification of renewal) (Street) (City) (State) (Zip)

is/are conducting business in Clark County, Nevada, under the fictitious name of

(C) (D) (E) SALLY'S FISHWALKING SERVICE
(Fictitious Firm Name) or (Doing Business As)

and that said firm is composed of the following person(s) whose name(s) and address(es) are as follows:

By signing below I do solemnly swear (or affirm), under penalty of perjury, that all statements made in this document are true.

(1) <u>(F) Sally Service Owner</u>	<u>Sally Service</u>	<u>2-31-14</u>
Full Name and title (Type or Print)	Signature	Date
<u>1900 75th Street</u>	<u>Las Vegas, NV 89888</u>	
Street Address of Business or Residence	City, State, Zip	
<u>P. O. Box 990</u>	<u>Las Vegas, NV 89888</u>	
Mailing Address, if different from above	City, State, Zip	

(2) _____	_____	_____
Full Name and title (Type or Print)	Signature	Date
_____	_____	
Street Address of Business or Residence	City, State, Zip	
_____	_____	
Mailing Address, if different from above	City, State, Zip	

(3) _____	_____	_____
Full Name and title (Type or Print)	Signature	Date
_____	_____	
Street Address of Business or Residence	City, State, Zip	
_____	_____	
Mailing Address, if different from above	City, State, Zip	

(4) _____	_____	_____
Full Name and title (Type or Print)	Signature	Date
_____	_____	
Street Address of Business or Residence	City, State, Zip	
_____	_____	
Mailing Address, if different from above	City, State, Zip	

For additional information, see the following excerpt from the Nevada Revised Statutes:

NRS 602.017 Limitations on adoption of certain fictitious names

1. No person may adopt any fictitious name which includes "Corporation," "Corp.," "Incorporated" or "Inc." in its title; unless that person is a corporation organized or qualified to do business pursuant to the laws of this State.
2. No person may adopt any fictitious name which includes "Limited-Liability Company," "Limited Liability Company," "Limited Company" or the abbreviation "L.L.C.," "L.C.," "LLC" or "LC" in its title, unless that person is a limited-liability company organized or registered to do business pursuant to the laws of this State.
3. No person may adopt any fictitious name which includes "Business Trust" or the abbreviation "B.T." or "BT" in its title, unless that person is a business trust organized or registered to do business pursuant to the laws of this State.
4. No person may adopt any fictitious name which includes "Professional Corporation" or the abbreviation "Prof. Corp.," "P.C." or "PC" or the word "Chartered" or the abbreviation "Chtd." in its title, unless that person is a professional corporation organized to do business pursuant to the laws of this State.
5. No person may adopt any fictitious name which includes "Professional Association," "Professional Organization" or the abbreviation "Prof. Assn." or "Prof. Org." in its title, unless that person is a professional association organized to do business pursuant to the laws of this State.
6. No person may adopt any fictitious name which includes "Limited" or the abbreviation "Ltd." in its title, unless that person is a corporation, limited-liability company, registered limited-liability partnership, limited partnership or professional corporation organized, qualified or registered to do business pursuant to the laws of this State.
7. No natural person may adopt any fictitious name which appears to be the name of a natural person unless the name includes an additional word or words which indicate that the fictitious name is not the name of a natural person.
8. No county clerk may accept for filing a certificate which violates any provision of this chapter.

(Added to NRS by 1981, 240; A [2005, 2209](#))